



Application for Immigration Permission for a Family Dependent

This form is for non-EEA nationals who are the dependent of a family member resident in Ireland.

- A family dependent should complete this form if applying for permission to remain in the State on the basis of **Family Dependency of an Irish National or legal resident in Ireland on a Stamp 1, 4 or 5 (the Sponsor)** as set out in **Policy Document on Non-EEA Family Reunification**.
- You should complete this form if you are a person who unable to register as the family dependent of an Irish National or legal resident on stamp 1, 4 or 5.
- **You should not complete this form if applying for residence under EU Treaty Rights. Please check the [ISD website](#) for the appropriate form for dependents of EU Nationals.**

To be eligible to apply for Family Dependent Permission, you must meet the following criteria:

- The Family Dependent and the Sponsor must be in the State when the application is made.
- The Family Dependent and the Sponsor must be residing together in the same household prior to submitting the application.
- The Sponsor must be legally in the State.
- **If you required a visa to travel to Ireland you must have been granted an Irish D-Join Family visa before coming to Ireland.**
- You must be the dependent family member of a sponsor, that is, an Irish national; a person married to an Irish national; or a person living in Ireland who has a Stamp 1, 4 or 5 permission.
- Your family member/sponsor must be able to support themselves and any dependents without any help from public funds.
- You must have entered Ireland legally.
- You must be a person of good character
- You must be a person who has and will continue to obey Irish laws.

You are not eligible to apply for Family Dependent Permission, if:

- You are making an application from outside of the State.
- Your family member is the holder of a Stamp 2 or Stamp 3 Irish Residence permission; they do not qualify as sponsors.
- You are the subject of a notification of intention to deport (15 day letter under Section 3 of the 1999 Immigration Act) or a Deportation Order or any other requirement to leave the State
- You are unlawfully present in the State at the time of making the application.

If you make an application and are not eligible, your application may be refused.

If you do not have permission to be in the State, you may receive an intention to deport under Section 3 of the 1999 Immigration Act.

How to complete this form:

- Read the guidelines, which are available on our website: [Family Dependents](#).
- This is a fillable pdf form, which should be filled in digitally, using a computer, tablet, or smartphone.
- Complete the form in English and use ticks where appropriate.
- Only one application per application form.
- All sections should be completed as required.
- Please note that certain documents are required to be submitted with this form. Please refer to the checklist in Section 6. If any documents/information is missing or if the form is not fully completed, your application may be refused.
- If you are presently unable to provide any of the information or details requested in any of the relevant sections, please explain the reasons in the free text section at the end of the application form.
- Submit digital copies of the required documents listed in the checklist in Section 5.
- Sign and date the data privacy statement.

How to submit this form:

Complete this Application for Immigration Permission for a Family Dependent.

- Remember to save the form after filing it in completely.
- Use our dedicated Customer Service portal to submit your completed form and supporting documentation. You can register for a new account or, if you already have one, you should log in to your existing account.
- Select 'Submit Query' and choose the correct options from the following categories:
Domestic Residence and Permissions > Submit an application > Family Dependent application
- Please attach your signed and fully completed application form in PDF format
- Further documentation may be requested from you if required. Requests will be issued to your email correspondence address.

You may use a solicitor, legal representative or non-government agency to help you apply. However, you must provide consent for them to act on your behalf to ISD.

If you wish to provide additional information in support of your application, you may do so in the free text box provided at the end of the form.

What happens next?

- Applications are processed as quickly as possible, usually within 12 months. You can view the status of your pending application on the Customer Service Portal.
- If anything in your circumstances changes, you must email this office and submit new supporting documentation as appropriate. This includes change of residence or change in activities of the Sponsor).

Data Privacy Notice

1. The data you provide in this form and in associated correspondence is collected by the Immigration Service, a part of the Department of Justice. The data controller for the information you provide is the Department of Justice. The data controller's contact details are: Data Controller, Domestic Residence Permissions Division, Immigration Service Delivery, the Department of Justice, 13-14 Burgh Quay, Dublin 2, D02 XK70.

2. You can contact the Data Protection Officer for the Department of Justice by writing to: The Data Protection Officer, the Department of Justice, 51 St. Stephen's Green, Dublin 2, D02 HK52. Or by email – dataprotectioncompliance@justice.ie

3. We will use the personal data provided in this form and in associated correspondence for the purpose of processing in respect of your application for an immigration permission, or for an application made on behalf of a minor.

4. We may also use the personal data provided in this form and in associated correspondence as part of any future considerations regarding the applicant's immigration or status.

5. We collect and process this data in order to comply with our legal obligations or to perform tasks in the public interest. The specific basis for collecting and processing this data is as follows: To protect the integrity of the immigration process and to ensure that the proper enactment and scheme of the Extension of Student Conditions is complied with. To fulfil the function of the Minister for Justice (Management of inward migration to the State[Immigration]) as designated in the Ministers and Secretaries Act 1924 (as amended).

6. We are obliged to collect and process this data to ensure the effective and efficient operation of the immigration services of Ireland which fulfils an important public interest.

7. The personal data provided here will be stored securely in the immigration service's databases. It may be shared, if necessary, with the following third parties: Government departments and agencies; An Garda Síochána.

8. The personal data you provide in this form and in associated correspondence is necessary for us to process your application and to issue a decision, whether for you or on behalf of a minor. If you do not provide this data, the application cannot be processed.

9. This data may be retained until we can be sure that you will not have any further contact with the immigration services. This is an indeterminate period as your immigration history in the State may span a full lifetime. It will be referred thereafter to the Director of National Archives for appraisal under the National Archives Act 1986.

10. You and any person named in this form have the right to request access to, and a copy of, your personal data that we process. You can do this by filling in a Subject Access Request form, available at www.justice.ie/en/JELR/Pages/Data_Protection, and sending it to subjectaccessrequests@justice.ie. You may be required to verify your identity before we send the information to you.

11. You and any person named in this form have the right to request us to rectify any errors in your data or to erase your data, as well as to seek a restriction of the processing of your data or to object to the processing of your data in certain circumstances. To do this you should write to Data Controller, Domestic Residence Permissions, Immigration Service Delivery, the Department of Justice, 13-14 Burgh Quay, Dublin 2, D02 XK70, explaining what errors need to be rectified or erased or your reasons for seeking the restriction of, or objecting to, the processing.

12. You have a right to lodge a complaint with the Data Protection Commission if you believe your personal data is being processed by us unlawfully. Information about how to make a complaint can be found on www.dataprotection.ie or Data Protection Commission, 21 Fitzwilliam Square South, Dublin 2, D02 RD28.

By ticking this box, I acknowledge that I have read and understood the information provided above by the Department of Justice, which relates to my data protection rights, for the purposes of ensuring fair and transparent processing of my personal data.

Application Categories

Please provide a tick (✓) in the space to indicate which application category you are applying under
(The checklist for the appropriate category in Section 6 should be consulted prior to completing this form).

| | |
|---|--|
| A) Spouse of Stamp 1, 4 or 5 permission holder | |
| B) Dependent child of a non EEA National aged 16 to 18 | |
| C) Dependent child of a non EEA National aged between 18 and 23 if in full time education | |
| D) Dependent child of an Irish national parent/step-parent/legal guardian | |
| E) Other | |

If you ticked 'Other', please state the nature of any dependency below as outlined in the Policy Document on Non-EEA Family Reunification:

- A) Spouse of Stamp 1, 4 or 5 permission holder - (Checklist A on page 11).**
- B) Dependent child of a non EEA National aged 16 to 18 - (Checklist B on page 12).**
- C) Dependent child of a non EEA National aged between 18 and 23 if in full time education - (Checklist C on pages 13 & 14).**
- D) Dependent child of an Irish national parent/step-parent/legal guardian - (Checklist D on page 15).**
- E) Other - (Checklist E on page 16 & 17).**

Section 1 Personal Details of the Applicant

In this section, you will need to provide some personal details about yourself.

1.1 Surname(s) (as shown in passport)

1.2 Forename(s) (as shown in passport)

1.3 Date of Birth

1.4 Current Address (in the State)

Eircode

1.5 Country of Birth

1.6 Country of Nationality

1.7 Phone Number

1.8 E-mail Address

Section 2 Applicant's Immigration History

In this section, you will need to provide some details about your immigration history.

2.1 Date of arrival in the State

2.2 Status on arrival in the state (Please tick (✓))

| | |
|--|--|
| Family member of Irish national | |
| Family member of non EEA National | |
| General Employment Permit Holder | |
| Critical Skills Employment Permit Holder | |
| Visitor | |
| Student | |
| Other | |

If you ticked 'Other' for question 2.2, please provide details on status on arrival:

2.3 Port of Arrival in the State

2.4 Are you currently in full time education (if aged under 23)? Please tick (✓)

Yes

No

If you ticked 'Yes' for question 2.5, please provide details on your education (course, college, full-time/part time):

Section 3

Details of Sponsor e.g. Spouse/Parent/Step-parent/Legal Guardian

In this section you will need to provide some personal details about your sponsor.

3.1 Surname(s) of Sponsor (as shown in passport)

3.2 Forename(s) of Sponsor (as shown in passport)

3.3 Date of Birth of Sponsor

3.4 Nationality/Citizenship of Sponsor

3.5 Current Address (in the State)

Eircode

3.6 Phone Number

3.7 E-mail Address

3.8 Applicant's Relationship to Sponsor

3.9 Immigration Status in the State (Please tick (✓))

| | |
|--|--|
| Irish National | |
| Married to an Irish National | |
| Stamp 4 Holder | |
| Stamp 5 Holder | |
| General Employment Permit Holder | |
| Critical Skills Employment Permit Holder | |
| UK National | |
| Stamp 1G holder | |

Section 4

Current activity of Sponsor in the State

In this section you will need to provide some details about your sponsor's activity in the State.

4.1 Type of activity (Please tick (✓))

(A) Employment

(B) Self-employment

(C) Involuntary
unemployment

Please fill out part A or B or C based on your sponsor's activity from 4.1.

(A) Employment

4.2 Name of employer

4.3 Salary for the previous 12 months (provide Employment Detail Summary)

4.4 Address of workplace

(B) Self-employment

4.5 Name of business

4.6 Personal income for previous 12 months (provide Form 11 Tax Return)

(C) Involuntary unemployment

4.7 Name of last employer

4.8 Date of last employment, if any, and any relevant details about your employment status:

DECLARATION (to be signed by applicant or sponsor/legal guardian)

I declare that the above information I have given is complete and is true to the best of my knowledge.

I understand that any false or misleading information may result in the refusal of this application.

I declare that the applicant is of good character and conduct and has not committed any crimes which would affect eligibility for residency in Ireland.

Signature

Date

(Signature may be typed or digitally signed)

Section 5

Document Checklist

Please provide the documentation relevant to your checklist below and a (✓) to indicate documents submitted. **Failure to attach the documents requested below will result in your application form being deemed incomplete and returned.**

(Checklist A) Dependent Spouse of Stamp 1, 4 or 5 holder (The holder of a General Employment Permit is eligible to sponsor applications for family reunification after 12 months residency in the State)**

Full copy of of applicant's current Passport.

Copy of biopage of Sponsor's Passport.

Copy of Marriage Certificate (Certified translation to English).

Copy of Sponsor's Employment permit.

Proof of residency with the sponsor in the State (proof of address e.g. utility bill, letter from G.P., private medical insurance etc. (these must at the same address and dated within the last 3 months for applicant & sponsor).

Evidence of finances available to the sponsor and applicant - either Employment Detail Summary or Form 11 Tax Return or bank statement for previous 12 months, or Social Welfare payments if not working.

(Checklist B) Family dependent (child aged between 16 and 18) of a non EEA National

Full Copy of applicant's current Passport.

Copy of biopage of parents/legal guardian's Passports.

Copy of Applicant's Birth Certificate (translated to English).

Copy of Marriage Certificate for parents/legal guardian (if applicable).

If applicant is under 18 and not residing with both birth parents – a consent letter from the parent (not residing with the child), giving the child permission to reside in Ireland is required.

Proof of residency with parents/legal guardians in the State (proof of address e.g. letter from G.P., letter from school or college, utility bill, private medical insurance etc. (these must be dated within the last 3 months for applicant & parents/legal guardians).

Evidence of finances available to the sponsor and applicant - either Employment Detail Summary or Form 11 Tax Return or bank statement for previous 12 months or Social Welfare payments if not working.

(Checklist C) Family dependent of a non EEA National aged between 18 to 23

Full copy of applicant's current Passport

Copy of biopage of parents' Passports.

Copy of Applicant's Birth Certificate (translated to English).

Proof of residency in the State (proof of address e.g. letter from G.P., letter from school or college, utility bill, private medical insurance etc. (these must be at the same address and dated within the last 3 months for applicant & parents).

Evidence that you intend to attend a full-time course of education in the State at a school or university.

Evidence of finances available to the sponsor - either Employment Detail Summary or Form 11 Tax Return or bank statement for previous 12 months or Social Welfare payments if not working.

Statement outlining your circumstances in your home country prior to entry to the State

(Checklist D) Family dependent of an Irish National parent/legal guardian/step-parent

Full Copy of applicant's current Passport

Copy of biopage of parent's/legal guardian's Irish Passport.

Copy of biometric page of second parent's Passport.

Copy of Applicant's Birth Certificate (translated to English).

Copy of Marriage Certificate if parent is married to an Irish National.

If applicant is under 18 and not residing with both birth parents – a consent letter from the parent (not residing with the child), giving the child permission to reside in Ireland is required.

Proof of legal guardianship (if applicable).

Evidence of residency in with Irish parents/legal guardians/step-parent in the State (proof of address e.g. letter from G.P., letter from school or college, utility bill, private medical insurance etc. (these must be dated within the last 3 months for applicant & parents/legal guardians).

Evidence of finances available to the sponsor - either Employment Detail Summary or Form 11 Tax Return or bank statement for previous 12 months or Social Welfare payments if not working.

(Checklist E) Other family Dependent (please state the nature of any dependency below as outlined in the *Policy Document on Non EEA Family Reunification*)

Please outline the degree of dependency in the box below which renders independent living by the applicant in their home country impossible. Please include evidence with your application

Full copy of applicant's current Passport

Copy of biopage of sponsor's Passport.

Copy of Applicant's Birth Certificate (translated to English).

Copy of sponsor's Marriage Certificate (if applicable).

Evidence of finances available to the sponsor - either Employment Detail Summary or Form 11 Tax Return or bank statement for previous 12 months or Social Welfare payments if not working.

Evidence of degree of dependency which renders independent living by the applicant in their home country impossible (financial/social) e.g. evidence of funds transferred to you by your sponsor, medical/ psychological reports etc.

Statement outlining your circumstances in your home country prior to entry to the State.

Evidence of residing with your sponsor in the State (proof of address e.g. letter from G.P., letter from school or college, utility bill, private medical insurance etc. (these must be dated within the last 3 months for applicant & sponsor).

If you wish to provide any additional information in support of your application, you may do so below. Additionally, if the applicant has been convicted of any crimes, either in their home country or abroad, please provide details below.