



## Application for permission to remain in the State on the basis of marriage/civil partnership with an Irish National

This application form is for non-EEA nationals who are married to an Irish National and living in the State.

### **You should use the form if**

- You are married to/in a civil partnership with an Irish National, **and**
- You and your spouse/civil partner are in the State, **and**
- You have been refused registration at your local immigration office and referred to make an application to ISD.

### **How to complete the form**

- Read the guidelines on our website [Spouse/Civil Partner of Irish National Scheme - Immigration Service Delivery \(irishimmigration.ie\)](https://www.irishimmigration.ie)
- Fill in the form using a computer, smartphone, or tablet, and save the changes.
- All sections must be completed and documentation provided as required. Where indicated, please place a tick in the appropriate box.
- All declarations must be signed. Typed signatures are accepted.
- Please ensure you read and sign the Data Protection Statement.
- Please note that certain documents are required to be submitted with this form. Please refer to the checklist in Section 8 of this form. (Original documents may be requested at a later stage if required when finalising the application).
- If you are unable to provide any of the information or details requested please provide a written explanation indicating the reasons for this in Section 7 of this form.

### **Incomplete application forms will not be processed and your application will be refused.**

- Applications are dealt with in strict chronological order of receipt. A decision may take up to 12 months from the date of receipt of a fully completed application form.
- While your application is being processed you must advise us of any change in your circumstances (including of residence, marital status, address, or change in activities of the Irish spouse). You must submit new supporting documentation as appropriate.

### **How to submit this form**

- Remember to save the form after filling it in completely.
- Send the completed application form and supporting documents to [DRPCustomerService@justice.ie](mailto:DRPCustomerService@justice.ie) and put “Spouse of Irish National Application” in the subject line.
- After the application is received from you will receive an email with a ticket number. Any additional documentation you wish to provide can be submitted in direct replies to this ticket email. This may be required if an attachment limit is reached per email.
- Further documentation may be requested from you if required.

## Data Privacy Notice

The Domestic Residence and Permissions Division (DRP), Immigration Service Delivery (a part of the Department of Justice) will treat all information and personal data that you provide as confidential, in accordance with the EU General Data Protection Regulation and the Data Protection Act, 2018.

Information provided to the Department of Justice will only be shared with other approved organisations in accordance with appropriate legislation.

The full text of the Privacy Notice for Immigration Service Delivery can be found on our website at <https://www.irishimmigration.ie/privacy-policy-and-cookies/>

The full text of DJE's Data Protection Policy can be found at:  
[http://www.justice.ie/en/JELR/Pages/Data\\_Protection/](http://www.justice.ie/en/JELR/Pages/Data_Protection/)

I acknowledge that I have read and understood the information outlined above, which relates to my data protection rights.

I confirm that the information provided in the form below is true to the best of my knowledge

Name of applicant \_\_\_\_\_

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_

AND

Name of Irish National \_\_\_\_\_

Signature of Irish National \_\_\_\_\_

Date \_\_\_\_\_

(Signatures may be typed)

**Section 1****Applicant's personal details****1.2 Forename(s) (as shown in passport)****1.3 Other name(s) (maiden name, name at birth, any other names) by which you are or have been known****1.4 Date of birth****1.5 Country of Nationality****1.6 Current address (in the State)****1.7 Eircode****1.8 Phone number (mobile number or landline number)****1.9 E-mail address**

**1.10 Date of Marriage/Civil Partnership****1.11** Were both parties in attendance at the wedding ceremony? () Yes No

If you answered 'No', please provide explanation here:

**Section 1 A      Passport or travel document details of applicant**

You will need to provide details of your **CURRENT** passport or other travel documents relevant to your Immigration History. If you need to supply details of further passports please supply at **Section 7**. **You must provide copies of the biodata page(s) of your passport with your application.**

**1.12** Passport number
**1.13** Date of expiry**Section 2      Immigration history of applicant****2.1** Registration number

(IRP Card – number on the back. GNIB card – number on the front)

**2.2** What was your status on arrival in Ireland () Asylum-seeker Spouse of Irish  
National (D Visa) Employment Permit *or* Green  
Card Permit Student Visitor (C Visa) Entry without permission Other (please give  
details):

**2.3 Person ID (if you have one)****2.4 Are you currently subject to a Deportation or Transfer Order made in Ireland? ()** Yes No

If you answered 'Yes', please provide further details here:

**Section 3 Personal details of Irish national spouse/civil partner****3.1 Surname(s) of spouse (as shown in passport)****3.2 Forename(s) of spouse/civil partner (as shown in passport)****3.3 Date of birth of spouse/civil partner****3.4 Current address (in the State)****3.5 Phone number (mobile number or landline number)****3.6 E-mail address**

**Section 3A****Your relationship with the Irish National spouse/ civil partner**

**3.10** Is the Irish National normally resident in the same household as you? ()

Yes

No (give details below)

**3.11** Briefly outline your relationship history with your spouse to include dates and significant events which led to the marriage/civil partnership.

**3.12** Please supply details of any children who are accompanying you. Please provide copies of the bio-data page of each child's passport with your application.



## Section 4 Current activity of Irish National Spouse/Partner in the State

### 4.1 Type of activity ()

- Employment
  Self-employment
  Study  
 Involuntary unemployment
  Residing with sufficient resources

**NOTE:** It is important to provide accurate contact details for employer/college as they may be contacted to verify the information provided.

**If you ticked Employment or Self-employment, please provide your spouse's Employment Detail Summaries or equivalent documents from Revenue.ie for the previous three years with your application.**

**If you ticked Study, please complete the following fields**

### 4.2 Study

#### 4.2.1 Name of University/College

**If you ticked Involuntary unemployment, please complete the following fields**

### 4.3 Involuntary unemployment

#### 4.3.1 Name of last previous employer

#### 4.3.2 Address of last previous employer

#### 4.3.3 Date employment ceased

**Please provide your spouse's latest Employment Detail Summaries or relevant documentation from Revenue for the previous three years with your application.**

**Section 5****Criminal declaration of the applicant****This section deals with possible criminal activity:**

- This section asks about any criminal convictions or charges pending against you.
- This section asks about any involvement you may have had in war crimes, genocide, crimes against humanity or terrorism.
- If you fail to answer all of these questions as fully and accurately as possible, your application for permission to remain may be refused.

**5.1** Have you ever been charged or indicted in any country (including Ireland) with a criminal offence for which you have not been tried in court? (✓)

Yes (give details below)     No

|   |  |
|---|--|
| Charge/Indictment No. 1                 |  |
| Name under which you were charged       |  |
| Country where you were charged/indicted |  |
| Type of offence                         |  |

|   |  |
|---|--|
| Charge/Indictment No. 2                 |  |
| Name under which you were charged       |  |
| Country where you were charged/indicted |  |
| Type of offence                         |  |

|   |  |
|---|--|
| Charge/Indictment No. 3                 |  |
| Name under which you were charged       |  |
| Country where you were charged/indicted |  |
| Type of offence                         |  |

If you have received more than 3 criminal convictions, please indicate them in Section 7  
Additional Information

**5.2** Have you ever been convicted of an offence in Ireland or abroad? If yes, please provide details for EACH criminal conviction, starting with the most recent one. (□)

Yes (give details below)       No

|   |  |
|---|--|
| Criminal conviction No. 1               |  |
| Name under which you were convicted     |  |
| Country where you were convicted        |  |
| Type of offence                         |  |
| Sentence given                          |  |
| Date sentenced                          |  |
| Term of imprisonment, if any, in months |  |

|   |  |
|---|--|
| Criminal conviction No. 2               |  |
| Name under which you were convicted     |  |
| Country where you were convicted        |  |
| Type of offence                         |  |
| Sentence given                          |  |
| Date sentenced                          |  |
| Term of imprisonment, if any, in months |  |

|   |  |
|---|--|
| Criminal conviction No. 3               |  |
| Name under which you were convicted     |  |
| Country where you were convicted        |  |
| Type of offence                         |  |
| Sentence given                          |  |
| Date sentenced                          |  |
| Term of imprisonment, if any, in months |  |

If you have received more than 3 criminal convictions, please indicate them in Section 7 Additional Information

**5.3** Are there, or have there ever been any Court Orders in relation to Family Law matters to which you are/were party (e.g. Barring Order, Care Order, Protection Order or Safety Order etc.)? (✓)

Yes

No

If you answered 'Yes', please provide further details here:

**5.4** Have you ever been a member of or given support to an organisation which has been associated with terrorism, served in a military force, or been involved in war crimes? (✓)

Yes

No

If you answered 'Yes', please provide further details here:

Please note that reports are obtained from An Garda Síochana and may be requested from other government departments, agencies, policing and/or immigration authorities in other jurisdictions. Failure to disclose any material matter means that you will have made a false declaration, which will adversely affect this application.

#### Declaration: Applicant

I declare that the above information I have given is complete and is true to the best of my knowledge. I understand that any false or misleading information will result in the refusal of this application

**Signature**

**Date**

#### Declaration: Spouse/Partner

I declare that the above information I have given is complete and is true to the best of my knowledge. I understand that any false or misleading information will result in the refusal of this application

**Signature**

**Date**

(Signatures may be typed)

**Section 7****Additional information**

**7.1** Please provide any other information that you consider relevant to the application. If you are unable to provide any of the information or details requested within the form then please provide an explanation below indicating the reasons why.

## Section 8 Document checklist

After your application form is accepted you will receive a ticket email. You may submit documentation along with the application form.

Additional documentation can be provided in direct reply emails to the ticket email.

Please note that we may request further information/documentation (including original documents) during the course of processing the application.

| Document description   | Tick if you have submitted<br>( <input type="checkbox"/> ) |
|--|--|
| <b>Applicant identity document</b>   |  |
| Biodata page of Applicant's current passport   | <input type="checkbox"/>                                   |
| <b>Documents of Irish National (one must be provided)</b>  |  |
| Biodata page of Spouse's current passport  | <input type="checkbox"/>                                   |
| <b>Evidence of the relationship &amp; marriage</b>   |  |
| Marriage/Civil Partnership Certificate   | <input type="checkbox"/>                                   |
| <b>Evidence of the applicant's and spouse's residence in the State (at least one must be provided)</b>   |  |
| Tenancy agreement or Title deeds to home   | <input type="checkbox"/>                                   |
| Utility bills/Mobile Phone bills in applicant and sponsor's names  | <input type="checkbox"/>                                   |
| Bank statements for the applicant and sponsor at shared addresses in the State   | <input type="checkbox"/>                                   |
| <b>If other please state living arrangement, e.g. Living with family member</b>  |  |
|  |  |
| <b>Evidence of current activity of Irish National Spouse/Partner in the State</b><br>Please provide supporting documents for the current activity as per Section 4, Parts (A – E)<br><b>(All must be provided)</b> |  |

|   |  |
|---|--|
| <b>(A) Employment</b>   |  |
| A recent payslip and previous 3 years Employment Detail Summaries   |  |
| Bank statements for spouse/partner for the last 12 months   |  |
| <b>(B) Self-employment</b>  |  |
| Agreed Tax Assessment from the Revenue Commissioner for the last financial year (if applicable) or Letter of Registration for Self-Assessment (Income Tax) from the Revenue Commissioners |  |
| Bank Statements for spouse/partner for the last 12 months   |  |
| <b>(C) Study</b>  |  |
| Letter from college/course provider including course description, start date and completion date  |  |
| Bank statements for spouse/partner for the last 12 months   |  |
| <b>(D) Involuntary unemployment</b>   |  |
| Letter from Department of Social Protection with details of benefit claims for sponsor  |  |
| Bank Statements for sponsor for the last 12 months  |  |
| Employment Detail Summaries for sponsor for previous three years  |  |
| <b>(E) Residing with sufficient resources</b>   |  |
| Bank Statements for sponsor for the last 12 months  |  |
| Letter from Department of Social Protection with details of any benefit claims (or stating that there are no claims)  |  |